

AGENDA

Village of Sharon
Board of Review
Village Hall
125 Plain Street
Sharon, WI 53585
Wednesday
May 31, 2023
4:00 – 6:00 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONFIRMATION OF APPROPRIATE BOARD OF REVIEW AND OPEN MEETINGS NOTICES

SELECT A CHAIRPERSON OF THE BOR – Motion to appoint a chairperson.

SELECT A BOR VICE-CHAIRPERSON – Motion to appoint a Vice-Chairperson.

VERIFY THAT A MEMBER HAS MET THE MANDATORY TRAINING REQUIREMENTS – Clerk completed the mandatory training on 5/24/2023

VERIFY THAT THE VILLAGE HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO THE ASSESSOR

ADOPTION OF A POLICY REGARDING THE PROCEEDURE FOR SWORN TELEPHONE TESTIMONY AND SWORN WRITTEN TESTIMONY – Motion to adopt the policy for telephone and written testimony.

ADOPTION OF POLICY REGARDING THE PROCEDURE FOR WAIVER OF BOR HEARING REQUEST – Motion to adopt the policy for waiver of BOR hearing request.

FILLING AND SUMMARY OF ANNUAL ASSESSMENT REPORT BY ASSESSOR'S OFFICE

RECEIPT OF THE ASSESSMENT ROLL BY CLERK FROM ASSESSOR

RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENT FROM THE CLERK

REVIEW THE ASSESSMENT ROLL – Examine roll and correct description or calculation errors, add omitted property, and eliminate double assessed property.

DISCUSS/CERTIFY ALL CORRECTION OF ERRORS UNDER STATE LAW (sec. 70.43, Wis. Stats.).

DISCUSS/VERIFY WITH ASSESSOR THAT OPEN BOOK CHANGERS ARE INCLUDED IN ASSESSMENT ROLL

ALLOW TAXPAYERS TO EXAMINE ASSESSMENT DATA

REVIEW AND CONSIDERATION OF WAIVERS, REQUEST FOR WAIVERS, REQUESTS TO TESTIFY, SUBPOENA REQUESTS, AND ANY OTHER LEGALLY ALLOWED BOARD OF REVIEW MATTERS.

REVIEW OF NOTICES OF INTENT TO FILE OBJECTIONS

OPEN BOARD OF REVIEW TO HEAR PETITIONS

REVIEW PETITIONS - Discussion possible action on the petitions heard during Board of Review.

ADJOURN - Motion to adjourn the meeting.

The purpose of this meeting is for information only. It is possible that a quorum of the board may be present, however no official Board action will be taken on any committee agenda items.

Any person with a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or form, must contact The Village Clerk, at 736-4888, 125 Plain Street, PO Box 379, Sharon, WI 53585 within a reasonable time frame prior to the meeting so that necessary arrangements can be made.