

## **AGENDA**

Regular Meeting  
of the Village Board  
Village of Sharon  
Village Hall  
125 Plain Street  
Sharon, WI 53585  
Tuesday  
June 8, 2021  
7:00 P.M.

Please be advised there will be a Regular Meeting of the Village of Sharon Board of Trustees on June 8, 2021 at 7:00 p.m. The meeting will be conducted at the Community Center located at 125 Plain Street, Sharon, WI and via teleconference:

If attending in person: Masks and social distancing will be required.

If attending via teleconference:

Topic: Village Board Meeting  
Time: Jun 8, 2021 07:00 PM Central Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/82569377135?pwd=aE9aMEd0VDI2SkMzNHUwTFNnk2VhZz09>

Meeting ID: 825 6937 7135  
Passcode: 764104

CALL TO ORDER – President Ruosch will call the meeting to order.

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

CITIZEN COMMENT - The chair will recognize any citizen that would like to comment at this time all detailed discussion and any action to be taken will be referred to the proper committee for future agenda consideration.

### **ADMINISTRATIVE:**

1. DISCUSSION AND POSSIBLE APPROVAL OF [May, 2021 Minutes](#)
2. [4th of July Committee Fireworks Permit Application](#)
3. [July 4th Committee Temporary Class B License Application](#)
4. [Pat's Brew & Que Change of Agent to Sean Blanton](#)
5. [Pat's Brew & Cue Application for Live Music and Dancing License](#)
6. [Public Hearing on Pat's Brew & Cue Liquor License Renewal](#)
  - Open Hearing
  - Comments
  - Close Hearing
  - Possible Motion to Approve Liquor License Renewal Application

### **FINANCIAL MATTERS:**

7. APPROVAL [June, Invoices and Bills to Be Paid Received through 6/3/21](#); as reviewed and approved by Finance Committee on 6/3/21
8. APPROVAL [Village Financial Statements](#); as reviewed and approved by Finance Committee on 6/3/21
9. FYI ONLY: VILLAGE TREASURER PRESENTATION [FY 2020 AUDIT--MUNICIPAL FINANCIAL](#)

## SUMMARY REPORT PREPARED BY AUDITORS

10. FYI ONLY: VILLAGE TREASURER PRESENTATION FY 2019 VS. FY 2020 VILLAGE FINANCIAL COMPARISON
11. FYI ONLY: Letter from DOR stating \$72,000 is owed by Village ; Status Village Administration (Dawn-former Administrator) submitted revised Levy Worksheet to DOR; Village Treasurer placed call into DOR re: if accepted and still owe \$72,000 and referendum levy effective
12. FYI ONLY: If not Village will need to do another referendum
13. FYI ONLY: Village Treasurer presentation of FY 2021 Mid Year Report
14. Library's Request for an additional \$18,200

Background Village administration documentation to date:

- a. 2019 INFORMATION SENT IN FOR 2020 BY DAVID IN 8/20
  - b. 8.20 Letter received from Lakeshore
  - c. General Fund Department Head budget presented to Finance Committee 10.28.20 after discussion with each department head discussed in person between Library Director Administrator for 10/28/21 Finance Meeting
  - d. ORIGINAL 2020 INFORMATION SENT IN FOR 2021 IN 11/20 (WAS NOT SENT IN 8/20)
  - e. FOURTH REVISED GENERAL FUND BUDGET AFTER LIBRARY DIRECTOR PRESENTED LIBRARY CHANGES as emailed to Administrator by Library Director and approved by Board on 12/8/21 during budget hearing
  - f. Letter from Library Director sent certified mail to Village Administration and placed on 1/21 Board agenda
  - g. Minutes of 1/21 Board meeting
  - h. REVISED 2020 INFORM SENT IN FOR 2021 IN 2/21 BY ADMINISTRATOR
  - i. Email sending revision to Lakeshore, Library Director and Library Board Chair
  - j. Library Requests for June Finance and Board Meeting
15. Library Request to Library Revenues being transferred into a separate account now rather than waiting until 2022
    - a. Setting up another library account means it will still be part of the General Fund—see Financial Statements wherein all accounts are attached to one of two funds in the Village-Library or Enterprise (Sewer or Water)
    - b. During Finance Committee discussion, it was stated the Library Board wishes to start a separate Library Fund mid year instead of waiting until FY 2022
    - c. How would this look if for instance Village did have a fund balance: (See 8.20 lakeshore letter stating how fund balances must be handled) WHAT A SEPARATE FUND BUDGET FOR LIBRARY WOULD LOOK LIKE
    - d. What would need to be done if they want to do this mid-year:
      - a. Library Director will need to contact DOR and Lakeshore as to process—in other words is it necessary to amend budget?
      - b. Will Lakeshore require an amended appropriate showing the Village will pay \$17,000 less than anticipated due to this fund balance
      - c. If so, Library Director will need to prepare a new summary of all General Fund taking out Library Fund, then a library fund and publish
      - d. Library Director will also need to set and publish for public hearing before Village Board
      - e. Library Director will need to resubmit appropriations and get approval from Lakeshore since Village 2021 will go down \$17,000 for FY 2021
      - f. **TREASURER RECOMMENDATION** after reviewing Library Statute provided by Village Attorney setting out responsibilities and authorities:
        1. Library Director is responsible for all budgeting
        2. Therefore she should include any and all revenues she believes were promised or committed to by Village on her General Fund and/or separate fund submittal for FY 2022
        3. Village Administration just plugs in those numbers
        4. The same with expenses
        5. The Library Director should probably start this discussion with her Board in June and July so she has the correct number for Lakeshore's August, 2021 request for FY 2022
        6. Library Director will submit this to Lakeshore with a copy to the Village Administrator for their files

7. Library Director will submit her budget to Administrator for plug in within Village Budget around the first of October

#### **STREETS AND PARKS:**

16. Continued Discussion and Possible Decision on Cameras in the Park
17. [Award Church and South Street project to Rock Road in an amount not to exceed \\$112,975.81 \(includes widening of Church street near park\)](#)
18. [Big Foot Recreation Survey Results](#)
19. Approve Festival Permit Changes by Streets and Parks Committee [Festival Permit Ordinance](#) and set for public hearing on 7/13/21 at 7:00 pm
20. [Sharon Green Condo Request](#), staff recommendation—no improvement figure—but the developer must finish by FY 2022 at its cost, designed and signed off by Village Engineer, or Village does by end of FY 2022 then assessing developer for cost.

#### **PUBLIC UTILITIES:**

21. Motion to approve advertising for bids to purchase old jet truck as recommended by Public Utilities Committee
22. Motion to approve the purchase of eye station in the amount of \$1,253.24 as required by DNR and recommended by Public Utilities Committee

#### **GENERAL OPERATIONS:**

23. Motion to advertise for public hearing [Revised Bond Schedule and Fines](#) for 7/13/21 at 7:00 p.m. as revised by General Operations Committee
24. Motion to Award [Dimension Madison Design Group](#) to conduct a feasibility study on all Village owned or to be donated buildings in an amount not to exceed \$37,715 as recommended by the General Operations Committee

#### **COMMITTEE AND DEPARTMENT REPORTS ON ITEMS NOT ON THE AGENDA**

#### **ANY OTHER BUSINESS NOT ON THE AGENDA**

#### **ADJOURN**

Any person with a disability that requires the meeting or materials at the meeting to be in an accessible location or form, should contact the Village Clerk, within a reasonable time frame prior to the meeting so that necessary arrangements can be made to accommodate each request.